




CONTACT

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EDUCATION

Oklahoma City University | Ann Lacy School of American Dance and Entertainment
Bachelor of Science in Dance and Arts Management | Graduate of 2021

- GPA: 3.7

Course Work Includes:

- Professional Event and Convention Planning for the 21st Century
- Development & Fundraising for Non-Profit Organizations
- Management of Non-Profit Organizations
- Production and Stage Management
- Teaching Strategies
- Business Law & Ethics

WORK-RELATED SKILLS

- Communication Skills
- Flexibility
- Teamwork
- Organizational Skills
- Multitasking
- Creativity
- Attention to Detail
- Time Management Skills
- Proficient in Microsoft Office
- Moving Light Board Certified
- Troubleshooting
- Valid Driver's License & Passport

Kenna Steinkruger

Arts Manager | Performer | Choreographer

EXPERIENCE

Banquet Chair | Students of Arts Management | August 2020-May 2021

- Responsible for planning and coordinating the Students of Arts Management annual Sammy's banquet. My role was to provide an engaging virtual event to honor students and conclude the school year.

Head of Marketing Communications & Promotions | Student Choreography Show | August 2020-November 2020

- Assign and delegate tasks to my team while collaborating with other department heads to create a cohesive look for the Ann Lacy Student Choreography Show. I was responsible for the approval and distribution of marketing content.

Bid Day Committee Chair | Alpha Phi Sorority: Delta Delta Chapter | June 2020-August 2020

- Coordinate and plan Alpha Phi's New Member Bid Day. My responsibilities included selecting a venue, communicating with vendors, and creating a safe and unforgettable experience for members.

Executive Administrator | Alpha Phi Sorority: Delta Delta Chapter | November 2019-November 2020

- Responsible for taking minutes at all Executive and Chapter meetings. My duties included keeping the executive team on task, keeping an updated roster of all of our members, and designing & sending out weekly e-mail updates to all of the members.

Light Board Operator | Ann Lacy School of American Dance and Entertainment | January 2020-March 2020

- Responsible for creating cyc washes and programming the spring dance show. I set cues for each number and operated the light board throughout the show.

Assistant Marketing & Communications Specialist | Ann Lacy School of American Dance and Entertainment | August 2019-December 2019

- Create and record videos to promote the Home for the Holidays Spectacular that are posted on social media platforms weekly. I communicated with alumni of the Arts Management program to compile information that will be helpful in promoting and marketing the program.

Director of Internal Events | Alpha Phi Sorority: Delta Delta Chapter | November 2018- November 2019

- Responsible for planning internal social events for Alpha Phi Sorority at Oklahoma City University. My duties included contacting and communicating with venues, caterers, and transportation to plan a positive, safe, and well-organized event.

Dance Instructor & Assistant | T'Dance School of Performing Arts | August 2011-June 2017

- Provided instruction for jazz and hip-hop techniques, and assisted for ballet and tap techniques. My responsibilities also included choreographing, ordering costumes, and preparing music for an annual recital.